

Video Tech Ltd
 686 Great King Street
 DUNEDIN 9016

FUNCTION HIRE



www.videotech.co.nz

Email: enquiries@videotech.co.nz

Phone: 03 477 6541

We hope our equipment will contribute to the success of your proposed function. Please read the Conditions of Hire. Please return this agreement with your deposit for confirmation as soon as possible. Booking is not confirmed until deposit paid.

The Gazebo, trestle tables and chairs are a one day hire only, they must be collected before 4.30pm on the Friday and delivered back early Monday morning. Alternative arrangements maybe made by Video Tech and the hirer.

Date of Booking: **Customer Name:** **Hire Date:**

Trestle Tables 1.8m (L) x 750cm (W) (20 available)

Number required \$15.00 per unit #1977

Subtotal Hire Fee \$

Chairs

***Plastic Folding* (74 available) \$3.00 per unit #1975**

Number required

***Vinyl Folding* (68 available) \$3.50 per unit #2009**

Number required

***Metal Folding Fabric seat* (25 available) \$4.50 per unit #2001**

Number required

Subtotal Hire Fee

HIRE CHARGE GST INCL	\$
LESS DEPOSIT	\$ 20.00
BALANCE TO PAY	\$

Payment may be made instore at 686 Great King Street, Dunedin by credit card or by phone. If paying by direct-credit please include your full name and date of booking as a reference. Account details: Video Tech Ltd 02 0912 0310386 00 Credit Card payments will incur a non-refundable 2.4% surcharge.

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TERMS AND CONDITIONS OF HIRE

The Hirer:

1. Shall forfeit his / her deposit if the booking is cancelled by the Hirer less than 2 weeks prior to the date of booking.
2. Payments made by Credit Card will incur a non-refundable 2.4% surcharge.
3. Hereby accepts responsibility for the loss of or damage to property and injury to any person/s resulting from the use of or operation of the equipment and hereby indemnifies **Video Tech Ltd** against any claims which may be made against it by any person.
4. Hereby accepts full responsibility for the full replacement costs in the event of theft or damage to the equipment between the time of collection and return and shall pay the same upon demand.
5. Hereby accepts responsibility for the use of the equipment.
6. Accepts that he / she are liable for all legal costs in the event of **Video Tech Ltd** being required to institute action for recovery of the equipment. The value of replacement of the equipment or for collection of charges, and the Hirer acknowledges that they shall be liable for interest on those amounts.
7. Hirer acknowledges that Video Tech Ltd has offered the equipment in proper working order fit for use as intended by the Hirer as from the time of collection of equipment.
8. Agrees to follow any verbal instructions given at the time of collecting the equipment.

Please remember for WEEKEND HIRES your function hire will need to be picked up before 4.30pm Friday and returned early Monday unless otherwise organised with Video Tech staff.

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CUSTOMER DETAILS

Name:

Home Address:

Venue Address: (if different)

Contact Phone:

Hire Date:

Email Address:

Please indicate stock item number of items being hired and total hire price:

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The equipment is hired for the day and the rate specified and according to the terms and conditions of rental with Video Tech Ltd.

- I have read and accepted the attached terms and conditions of hiring equipment from Video Tech Limited.

Signed:

Date:

Customer Name

Office Use: Deposit Paid Y / N

Balance Received: Y / N

Direct Credit/Credit Card